

Wheatland, Wyoming
November 13, 2017

RECORD OF PROCEEDINGS
FOR THE GOVERNING BODY OF THE
TOWN OF WHEATLAND

A regular meeting of the Town Council for the Town of Wheatland, Platte County, and State of Wyoming was held in the Council Chambers of Town Hall on November 13, 2017 pursuant to the law.

Mayor Fabian called the meeting to order at 7:00 PM.

The following were present at roll call: Councilmen Graves, Madsen, Ashenhurst and Mayor Fabian. Clerk/Treasurer Candy Wright and Attorney Doug Weaver were also present. Absent was Councilman Britz.

Mayor Fabian led the Pledge of Allegiance.

Mayor Fabian presented the agenda to the Council. Councilman Graves motioned, seconded by Councilman Ashenhurst, to accept the agenda as presented. Motion passed 3-0.

Mayor Fabian presented the consent agenda to Council. The consent agenda consists of the minutes, financial report, vouchers, and department head reports. Mayor Fabian read Councilman Britz's comments which included separating the unbudgeted receipts on the Cash Summary to monitor the line items which were budgeted. Clerk Wright has advertised for Transfer Station insulation bids in the Casper Star, the Platte County Record Times and placed the information on the Wyoming Contractor's Association website. Councilman Madsen asked Building Inspector Blayn Tamlin about roofing permits and the percentage of homes completed since June's hail storm. Councilman Madsen motioned, seconded by Councilman Graves, to accept the consent agenda with the changes discussed. Motion passed 3-0. All reports will be placed on record and available for review.

October vouchers approved by Council are as follows: AIRGAS,198.35, ALBERTSONS/SAFEWAY INC, 231.47, ALLEN'S PARTS SUPPLY, 36.82, AMAZON.COM, 143.88, ANDREW STARR - SNAP ON TOOLS,105.00,ANTON COLLINS MITCHELL LLP, 10,950.00,ASHENHURST, THANE,150.00,ATCO INTERNATIONAL,315.00,ATLAS OFFICE PRODUCTS INC, 1,895.91,BIKERS HELPING OTHERS,100.00,BIRCH,1,591.24,BLACK HILLS ENERGY,1,318.93, BLOEDORN LUMBER,989.03,BLUE TARP FINANCIAL,2,429.99,BRANDON GRAVES, 150.00,BRITZ, WILLIAM R,150.00,CENTURYLINK,184.05,CNA SURETY, 100.00, CONSOLIDATED MFG. ENT.INC,537.31,CPS DISTRIBUTORS,70.88,CRA PAYMENT CENTER, 115.24,CRESCENT ELECTRIC,9,635.19,DANA KEPNER CO, 77.62,DBC IRRIGATION SUPPLY, 13.76,DBT TRANSPORTATION SERVICES LLC,1,667.44, DRUBE'S SUPPLY, 1,347.47, ELECTRICAL SYSTEMS CONSULTANTS,8,644.43, ELECTROTECHNICS CORP,370.92, ENERGY LABS, INC.,1,144.00,FABIAN, JOE,750.00,FARIS MACHINERY, 157.42,FAT BOYS TIRE & REPAIR,1,464.90,FIRED UP,4,380.00,FIRST BANKCARD, 4,704.09,FIRST STATE BANK,50,000.00, FRENCHMAN VALLEY COOP,329.70,H & H CONCRETE,705.00,HEIMSOTH, TRAVIS,750.00,HERDT, RUTH,200.00,HI-LINE UTILITY SUPPLY CO LLC, 76.50,HILLSIDE RENTAL,137.16,IDEAL,302.04,IDEXX DISTRIBUTION, INC,25.53,INTERMOUNTAIN

SWEEPER CO.,97.90,KRIZ-DAVIS CO,1,030.00,KYCN RADIO,200.00,LAMBERT, MICHALE, 200.00,LARAMIE FIRE EXTINGUISHER SERV, 1,610.00,LARAMIE PEAK MOTORS, 49.83,LARAMIE PEAK VET. ASSOC., 97.19, LAWSON PRODUCTS, 472.35, LONG'S TREE SPRAYING SERVICE,1,987.20, LYLE SIGNS INC, 1,984.44,MADSEN, ALAN, 150.00, MCELMURRY, JEANIE R,325.00,MERITAIN HEALTH, 30,168.69,NEXGEN MUNICIPAL INC,505.46,OLD TREE DESIGN,710.81,ONE CALL OF WYOMING,21.75,P.C. CHAMBER OF COMMERCE, 5,040.00, PARTSMASTER,13.61,PAUL CONWAY SHIELDS,437.23,PETERBILT OF WY,1,432.87,PETERSEN, BURT, 997.20,PRO RIVER TECH,2,187.34,QUERRY FENCING, 145.93,QUEST INC,102.21,QUILL CORP, 586.07,RAILROAD MGT CO. LLC,214.01,RECORD TIMES & PC MERCHANT, 1,840.67,RYCOM INSTRUMENTS, INC,199.57,SHOPKO DEPT, 99.74,SIMPLY CREATIVE, 64.00,SOUTHWEST PLUMBING & MECHANICAL, 1,974.00, SPARKLETT'S & SIERRA SPRINGS,247.16,STATE LANDS & INVESTMENTS,74,978.30,STATE OF WY, 13,628.62,STEIL SURVEYING SERVICES,5,923.00,STEVENSON, TERRY, 200.00,STREETS, MARK,500.00,SVI GRAPHICS,181.18,T.C. EDWARDS,1,230.85,TAYLOR, MIKE, 129.98,THE TIRE SHOP, 893.96, THRIFTY FOODS,337.62,TOBIN & ASSOCIATES PC,1,688.00,TRAVELERS,44.00,VALLI INFORMATION SYSEMS INC,842.59VERIZON WIRELESS,607.75,W W Q & P C A, 340.00,WESTERN,1,518.24,WESTERN BLDG, 526.67, WESTERN UNITED ELECT SUPPLY, 7,698.22,WESTER-WETSTEIN & ASSOC, 2,473.00, WESTER-WETSTEIN & ASSOC, 3,099.70,WHEATLAND AUTOMOTIVE, 446.40, WHEATLAND CO-OP ASSN,99.99,WHEATLAND FIRE DEPT FNDTN, 145.00, WHEATLAND R.E.A.,7,691.10,WIRELESS ADVANCED COMM., 3,967.75,WITMER PUBLIC SAFETY GROUP, IN,300.00,WYDOT,27.75,WYO CHILD & FAMILY SERVICES, 4,500.00,WYO DEPT OF TRANSPORTATION,2,216.99,WYOMING CONF. BLDG OFFICIALS, 50.00, WY MACHINERY CO, 22,337.93,WY MUNICIPAL POWER,211,536.00,WY RETIREMENT SYSTEM, 465.00,WY WIRELESS INTERNET,75.00,WY WORKERS COMPENSATION, 182.58, WY.COM, 20.00, XEROX CORPORATION,665.05, PAYROLL 170,786.72 TOTAL 706,193.44.

Mayor Fabian presented “Whatever it Takes” awards to Blayn Tamlin and Rick Keck. Blayn Tamlin, Building Inspector, was recognized for all his work with the contractors and roofers after the June hail storm. Blayn resolved many conflicts and complaints while remaining pleasant and professional. Mayor Fabian also recognized Rick Keck and the Water/Sewer Department for going above and beyond their duties. In a thank you note received from Ms. Cherie Longmuir the Water/Sewer Department was thanked for “their commitment to providing good service to community members.”

Mayor Fabian declared, by proclamation, the week of November 13-17, 2017 as Wheatland Apprenticeship Week. Mayor Fabian recognized apprentices Michaela Krejci and Preston Meier. The proclamation follows in its entirety: WHEREAS this year will mark the 80th Anniversary of the passage of the National Apprenticeship Act signed by President Franklin D. Roosevelt on August 16, 1937 which established the National Apprenticeship system; WHEREAS the National Apprenticeship Act established a comprehensive system of partnerships among employers, labor, educational institutions, and federal and state government which has shaped skill training for succeeding generations of Wyoming workers; WHEREAS for 80 years Apprenticeship has provided and continues to provide state of the art training using an ‘earn while you learn’ model that has and continues to offer a pathway to the middle class and a sustainable career for Wheatland and Wyoming

citizens; WHEREAS Apprenticeship is an important post-secondary pathway for Wheatland workers, offering a combination of academic and technical instruction with paid on-the-job training, resulting in a nationally and industry recognized occupational credential that ensures higher earnings for apprentices and a highly skilled workforce for Wheatland employers, associations and unions; WHEREAS the Apprenticeship system has continually modernized and developed innovative training approaches to meet the workforce needs of industry to address the evolving challenges of staying competitive in today's (and tomorrow's) global economy; WHEREAS Wheatland has three employers offering apprenticeship training in six occupations registered with the National Apprenticeship system; WHEREAS the celebration of 'Wheatland Apprenticeship Week' would honor and encourage industries who utilize or could benefit from the Apprenticeship model to train Wheatland workers and recognize the role the Apprenticeship system has played in preparing Wheatland apprentices for sustainable careers with family sustaining wages: NOW, THEREFORE, I, Joe Fabian, Mayor of the Town of Wheatland recognize November 13-17, 2017 as WHEATLAND APPRENTICESHIP WEEK; In Witness Whereof, I have hereunto set my hand and caused the official Seal of the Town of Wheatland, Wyoming to be affixed this 13th day of November, 2017. S/N: Mayor Joseph Fabian

Mayor Fabian appointed the following community members to the Wheatland Airport Advisory Board; Ed McCauley, Ed Snell, Bunker Shepherd, Steve Burnett and Alden Prosser.

Mayor Fabian attended the Governor's Business Forum. Many items were discussed including updating local ordinances so communities will be more business friendly. Malcolm Ervin and Blayn Tamlin attended a Main Street program in Sheridan where coding issues were the focus.

UNFINISHED BUSINESS: Mayor Fabian presented Ordinance 812 – An Ordinance Amending Ordinance #790 Establishing Rates for Electrical Service for the Town of Wheatland for second reading. Councilman Graves motioned, seconded by Councilman Ashenhurst, to table Ordinance 812, per workshop discussion, until the budget session. Mayor Fabian confirmed Councilman Britz, in his meeting notes, agrees with tabling the ordinance. Mayor Fabian called for the vote. Motion passed 3-0.

Mayor Fabian presented Ordinance 813 – An Ordinance Repealing Sections 1, 2 & 6 of Ordinance 650. Councilman Madsen motioned, seconded by Councilman Graves, to approve Ordinance 813 on second reading. Motion passed 3-0.

NEW BUSINESS: Mayor Fabian presented a Resolution to Continue as a Member of the State Small Business Credit Initiative and the Wyoming Smart Capital Network. Mayor Fabian explained the consortium is currently a group of Wyoming towns who receive federal funds for businesses to borrow. The consortium would like to expand and include counties. Councilman Britz felt PCED would be a great organization to market this program. Councilman Madsen motioned, seconded by Councilman Graves, to authorize the Mayor to sign the Resolution. Motion passed 3-0. The resolution follows in its entirety. A resolution to continue as a member of the State Small Business Credit Initiative and the Wyoming Smart Capital Network. Whereas, the State Small Business Credit Initiative (SSBCI) and Wyoming Smart Capital Network (WSCN) have allocated more than thirteen million dollars to Wyoming for economic development efforts to spur and create jobs in Wyoming, and; Whereas, the Town of Wheatland has been a member of SSBCI/WSCN for more than five years, and; Whereas, the Town of Wheatland is committed to growth in its community, and; Whereas, in 2017 the U.S. Treasury's role and oversight of the SSBCI program will cease and WSCN now has to opportunity to consider improvements and changes to the program that best fit Wyoming, and; Whereas, in order to remain a member of the WSCN Consortium the Town of Wheatland must resolve

to remain a member and accept its new Services Agreement; It is therefore resolved, that the Town of Wheatland desires to remain and continue as a member of the SSBCI/WSCN program, and: Be it Further resolved, that the Town of Wheatland desires that the SSBCI/WSCN program jurisdiction and geographic boundaries be expanded from the 17 municipal boundaries to consist and include the jurisdiction of the complete county of each of the participating municipalities, and; Be it Further resolved, that the Town of Wheatland desires for an Advisory Council be created by and through an amendment to our Services Agreement with WSCN which will coordinate our guidance and oversight of the SSBCI program similar to our existing participation in the Consortium Board but with greater flexibility, and; Be it Further resolved, that the Town of Wheatland desires that the SSBCI/WSCN program and rules adopt and included improvements and changes, specifically to the Credit Guaranty Program and the Seed Capital Network Program as described in the Amendment to the Services Agreement dated October 1, 2017, and; Be it Further resolved, that the Town of Wheatland desires that the SSBCI/WSCN program and rules retain the majority of the US Treasury program rules currently in place as modified by WSCN, and; Be it Further resolved, that the Town of Wheatland hereby further authorize Mayor Joe Fabian, on behalf of the Town of Wheatland, to execute and sign the Amendment to the Services Agreement dated October 1, 2017. S/N: Mayor Joseph Fabian S/N: Clerk/Treasurer Candy Wright

Mayor Fabian presented the Wyoming Water and Wastewater's WYOWARN program – Utilities Helping Utilities. Rick Keck discussed the program and the ability to assist and receive assistance from other communities in emergencies. Councilman Ashenhurst motioned, seconded by Councilman Graves, to authorize the Mayor to sign the resolution and agreement to become part of Utilities Helping Utilities. Motion passed 3-0. The resolution follows in its entirety. A Resolution Authorizing Wyoming Water and Waste Water Mutual Aid and Assistance Agreement. Whereas, the Environmental Protection Agency, the Wyoming Department of Environmental Quality, and the Wyoming Office of Homeland Security have requested that water and waste water agencies throughout the State set up and participate in a “Water and Waste Water Agency Response Network” (WYOWARN) in the event of emergencies regarding water and waste water that are too great for an individual agency to handle themselves; and, Whereas, the agreement establishes protocols for requesting aid, sharing mutual aid resources, charging out, reimbursement, and insurance coverage for the shared resources in accordance with the FEMA National Incident Management System standardized approach; and, Whereas, water and waste water service to communities is too important not to have backup resources available such as mutual aid provided by this agreement; and, Whereas, such an agreement is in the best interest of the Town of Wheatland. Now, Therefore, be it resolved by the Governing Body of the Town of Wheatland, Wyoming: That the Mayor is hereby authorized to execute, and the Town Clerk to attest, the Wyoming Water and Wastewater Mutual Aid and Assistance Agreement. S/N: Mayor Joseph Fabian S/N: Clerk/Treasurer Candy Wright.

Mayor Fabian presented Amendment #2 to the Five Year Generalized GDA Engineering Agreement for the airport project and recommended no action be taken until Attorney Weaver meets with representatives from GDA Engineering. Council agreed no action would be taken until concerns were addressed.

Mayor Fabian presented a resolution to adopt the Wyoming Region 7 Hazard Mitigation Plan. Councilman Graves motioned, seconded by Councilman Ashenhurst to authorize the Mayor to sign the resolution adopting the plan. Motion passed 3-0. The resolution follows in its entirety. Resolution Adopting the Wyoming Region 7 Hazard Mitigation Plan. Whereas, the Town of Wheatland recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and Whereas, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards; Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; Whereas, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and Whereas, the Town of Wheatland fully participated in the FEMA-prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and Whereas, the Wyoming Office of Homeland Security and the Federal Emergency Management Agency Region VIII officials have reviewed the “Wyoming Region 7 Hazard Mitigation Plan”, and approved it contingent upon this official adoption of the participating governing body; Whereas, the Town of Wheatland desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Wyoming Region 7 Hazard Mitigation Plan. Whereas, adoption by the governing body for the Town of Wheatland demonstrates the jurisdiction’s commitment to fulfilling the mitigation goals and objectives outlined in this Multi-Hazard Mitigation Plan. Whereas, adoption of this legitimacies the plan and authorizes responsible agencies to carry out their responsibilities under the plan. Now, therefore, be it resolved, that the Town of Wheatland adopts the “Wyoming Region 7 Hazard Mitigation Plan.” S/N: Mayor Joseph Fabian S/N: Clerk/Treasurer Candy Wright.

Mayor Fabian presented the Financial and Compliance Report for Year Ended June 30, 2017 to Council. Councilman Graves motioned, seconded by Councilman Ashenhurst, to accept the financial audit as presented. Motion passed 3-0.

Councilman Madsen motioned, seconded by Councilman Graves to adjourn into Executive Session at 7:00 p.m. for the purpose of land acquisition discussion. Motion passed 3-0.

Councilman Madsen motioned, seconded by Councilman Graves to adjourn out of Executive Session at 7:59 p.m. with no decisions made. Motion passed 3-0.

With no further business to come before the Council the meeting was adjourned at 8:00 PM. The next regular meeting of the Town Council will be December 11, 2017 at 7:00 PM in Town Hall.

Joseph Fabian, Mayor

Attest: _____
Candy Wright, Town Clerk