

Wheatland, Wyoming  
August 13, 2018

RECORD OF PROCEEDINGS  
FOR THE GOVERNING BODY OF THE  
TOWN OF WHEATLAND

A regular meeting of the Council for the Town of Wheatland, Platte County, and State of Wyoming was held at Town Hall on Monday, August 13, 2018 pursuant to the law.

Mayor Pro-Tem Madsen called the meeting to order at 7:05 p.m. The following were present at roll call: Councilmen Graves, Ashenhurst, Madsen and Britz. Clerk/Treasurer Candy Wright and Attorney Doug Weaver were also present.

Mayor Pro-Tem Madsen presented the agenda to Council for approval. Clerk Wright added under New Business FAA Draft Grant Agreement, State Grant Agreements and Workshop Date for Appointment of the Mayor. Councilman Britz motioned, seconded by Councilman Ashenhurst, to accept the agenda as amended. Motion passed 4-0.

Mayor Pro-Tem Madsen presented the consent agenda to Council. The consent agenda consists of the minutes, financial report, vouchers, and department head reports. The Cash Summary shows \$1.5 million dollars was accrued in the General Fund over the course of the full fiscal year resulting from cost savings and additional sources of revenue. Discussion was held on the contribution rate change for Wyoming Retirement, a request from Project SAFE for local support of their operating grant and Town employees educating the public on the Special Purpose Excise Tax (SPET). Judge Mickelsen was asked to change her financial reports to coincide with the Town's fiscal year. WAMPA will be working with their eight member communities on a Cost of Service Analysis. Fire trucks owned by the Town are insured by the Fire District. The Town is listed as insured and as the loss payee on Town equipment. Councilman Britz motioned, seconded by Councilman Graves to accept the consent agenda as presented. Motion passed 4-0. All reports will be placed on record and available for review.

July vouchers approved by Council are as follows: 4 RIVERS EQUIPMENT,198.39,A & M ELECTRIC,182.51,AIRGAS,36.20,ALBERTSONS/SAFEWAY INC,53.53,ALLEN'S PARTS SUPPLY,471.34,ALSCO,78.21,ASHENHURST, THANE,150.00,ATT TECHNOLOGIES INC,103.59,AXON ENTERPRISES INC,2,548.00,B & C STEEL CORP., 74.76, BIRCH, 843.98,BLACK HILLS ENERGY,559.67,BLOEDORN LUMBER,1,251.25,BLUE TARP FINANCIAL,351.56,BRANDON GRAVES,150.00,BRITZ, WILLIAM R,150.00,CANDY WRIGHT,214.91,CAPITAL BUSINESS SYSTEM INC., 597.96, CENTURYLINK, 153.07, CHEMSEARCH,199.85,CHURCHICH RECREATION LLC,1,630.00,COBITCO EMULSIFIED, 15,775.06,CONSOLIDATED MFG. ENT.,INC.,242.89,CONTRACTORS MATERIAL INC, 106.80CPS DISTRIBUTORS,75.43,CRA PAYMENT CENTER,556.82,CRESCENT ELECTRIC, 1,096.10,CRYSTAL ICE,110.00,DANA KEPNER CO,1,662.45,DBC IRRIGATION SUPPLY, 117.99,DEPARTMENT OF REVENUE,42.82,DEPARTMENT OF TREASURY,228.26,DOOLEY OIL, INC.,846.45,DRUBE'S SUPPLY,1267.81,ELECTRICAL SYSTEMS CONSULTANTS, 19,060.00,ENERGY LABS, INC.,308.00,ENGINEERING ASSOCIATES,3,383.29,FABIAN,

JOE,750.00,FARIS MACHINERY,1,088.78,FARMER BROTHERS COFFEE,272.80,FAT BOYS TIRE & REPAIR, 1,043.25,FERGUSON WATERWORKS,963.60,FIRST BANKCARD, 1,782.00, FIRST STATE BANK,40,000.00,FRENCHMAN VALLEY COOP,1,080.00,GDA ENGINEERS, 22,036.61,GRAINGER,721.50,HAWKINS INC,3,066.00,HEIMSOTH, TRAVIS,750.00,HERDT, RUTH,200.00,HORTON FUELS LLC,8,200.38,IDEAL,70.78,INTERMEDIA.NET INC, 681.97, INTERSTATE BILLING SERVICE INC,621.58,J HANGIN H TRUCKING LLC,900.00,JERRY POST PSY.D.,PC,750.00,JOHN DEERE FINANCIAL,143.10,KOIS BROTHERS EQUIPMENT, 146.12,KRIZ-DAVIS CO,502.39KYCN RADIO,300.00,LAMBERT, MICHAEL, 200.00, LARAMIE PEAK MOTORS,779.37,LAWSON PRODUCTS,168.87,LOCK TRUCKING CO, 17.49,LONG'S TREE SPAYING LLC,10,100.00,LONG'S TREE SPRAYING SERVICE, 6,300.00, M & M TANK COATING COMPANY INC,71,566.79,MADSEN, ALAN,150.00,MATTHEW BENDER & CO., INC.,298.46,MCELMURRY, JEANIE R,325.00,MERITAIN HEALTH, 33,931.70, MERITAIN HEALTH,33,606.84,NEXGEN MUNICIPAL INC,776.61,ONE CALL OF WYOMING,33.75,PEDCO,19,000.00,PETERBILT OF WYOMING,453.76,PH CONSULTING LLC,174.00,PIONEER RESEARCH,449.75,PLATTE COUNTY ASPHALT,97,531.97,PREMIER CALIBRATING & TECH SVC,1,400.00,RECORD TIMES & PC MERCHANT,2,879.22,ROCKY MOUNTAIN WEED CONTROL,5,543.00,SALT CITY SALES,438.75,SIMON CONTRACTORS, 805.60,SIMPLY CREATIVE,45.00,SPARKLETTES & SIERRA SPRINGS, 190.19, STATE OF WYOMING,17,238.22,STEVENSON, TERRY,200.00,STREAKLESS WINDOW CLEANERS,315.00,STREETS, MARK,500.00,SUPERIOR EXCAVATING LLC, 1,755.00,SWANK,855.00,T.C. EDWARDS,721.07,TAC ONE CONSULTING ,2,850.00,TDS COLLECTION SERVICE INC.,500.00,THRIFTY FOODS,75.01,TOWN TREASURER, 925.87, TRANSUNION RISK AND ALTERNATIVE,25.00,TRIHYDRO CORPORATION, 1,210.37, TRUGREEN,7,242.40,USA BLUE BOOK,769.45,VALLI INFORMATION SYSEMS INC, 1,686.47,VERIZON WIRELESS,444.81,WESCO RECEIVABLES CORP., 3,205.00, WESTERN BLDG,21.98,WESTERN UNITED ELECT SUPPLY,183.08,WHEATLAND AUTOMOTIVE, 926.75,WHEATLAND R.E.A.,10,251.55,WIRELESS ADVANCED COMM., 370.00,WY ASSN/MUNICIPALITIES,4,618.27,WY MACHINERY CO,8,145.38, WY MUNICIPAL POWER, 282,225.39,WY RETIREMENT SYSTEM,270.00,WY WIRELESS INTERNET,2,695.86,WY WORKERS COMPENSATION, 189.85, WY.COM,20.00,XEROX CORPORATION, 529.84,DBT TRANSPORTATION,1667.44, ENGINEERING ASSOCIATES, 6,280.00 ENGINEERING ASSOCIATES,385.00 PAYROLL, \$191,747.95, TOTAL \$979,162.94.

Mayor Pro-Tem Madsen presented a Thank You from the VFW for the Town's support, a Thank You to the Street Department from Platte Valley Bank and several notes of appreciation for our beautiful park. A workshop was set for August 22<sup>nd</sup> at 5:15 p.m.to discuss, with the Platte County Commissioners, a draft agreement for the 16<sup>th</sup> Street Project. Merlin Hitt updated the Council on committee work for the SPET, the Wyoming Broadband Plan and a Town representative for the Platte County Economic Development board. Kathy Jones, representing Basin Electric, updated the Council on the "Employee Volunteer Separation Plan." Discussion was held on the Town's 16<sup>th</sup> Street sign which was donated by Basin Electric.

Mayor Pro-Tem Madsen welcomed Kit Armor from the Platte County Chamber of Commerce. There will be a Chamber Mixer at Farm Bureau, the Green Harvest Festival will be August 24<sup>th</sup> and

25<sup>th</sup>, and Octoberfest will be September 27<sup>th</sup>. Ms. Armour thanked the Council for their continued participation in the Chamber, and presented the Council with recently updated “Welcome to the Community gift bags.

Clerk Wright presented a request from Mr. Sydow to consider one-hour parking behind the Pocket Park. Discussion was held on the current parking situation. Chief Chesser will look into the handicapped parking spots behind the park. No action was taken.

UNFINISHED BUSINESS: Mayor Pro-Tem Madsen presented Ordinance 819 for 2<sup>nd</sup> reading. Ordinance 819 is an Ordinance Rezoning Lots 80-84, Black Mountain Village #2, Town of Wheatland. Councilman Graves motioned, seconded by Councilman Britz, to approve Ordinance 819 on 2<sup>nd</sup> reading. Motion passed 4-0.

Mayor Pro-Tem Madsen presented the Canal Crossing Agreement for the YO Ranch Road waterline project. Councilman Britz motioned, seconded by Councilman Ashenurst, to approve the Canal Crossing Agreement and authorize Mayor Pro-Tem Madsen to sign. Motion passed 4-0.

NEW BUSINESS: Mayor Pro-Tem Madsen welcomed John Wetstein from Engineering Associates. Five bids were received for the Shepard Pond Pipeline Project. Engineering Associates recommended the project award go to Superior Excavation, LLC in the amount of \$79,571.50. Councilman Ashenurst motioned, seconded by Councilman Britz to award the bid to Superior Excavating, LLC with corrections referenced in a letter, dated August 10, 2018, from Engineering Associates. Motion passed 4-0.

Mayor Pro-Tem Madsen welcomed Jeremy Gilb from GDA Engineering. Mr. Gilb updated the Council on the current status of the Runway Reconstruction project. Funds currently in place will complete Bid Schedule 1 and 5. Additional funds have been requested from the FAA for other Bid Schedule items. GDA Engineering recommends Council accept the low bidder, Paul Reed Construction, and to sign the Notice of Award for Bid Schedule 1 and 5. Councilman Britz motioned, seconded by Councilman Graves to accept the bid for Schedules 1 and 5 from Paul Reed Construction for the Phifer Field Runway Reconstruction Project contingent upon award of the associated FAA AIP grant. Motion passed 4-0.

Mr. Gilb then presented a Grant Agreement with the FAA. Councilman Britz motioned, seconded by Councilman Graves, to approve the Grant Agreement with the FAA for Phifer Field Runway Reconstruction Project not to exceed the \$3,932,325.00 and contingent upon counsel review. Motion passed 4-0.

Councilman Britz motioned, seconded by Councilman Graves, to accept the Certificate of State Grant-In-Aid for \$262,155.00 and the Certificate of State Grant-In-Aid for \$2,445,000.00 along with the WYDOT Agency Agreement and authorize Mayor Pro-Tem Madsen to sign after counsel review. Motion passed 4-0.

Planner Malcolm Ervin presented a request from Stephen Sherard for a Subdivision to divide Tract 12 of the Rick Tracts Subdivision. Passage would allow Mr. Sherard to subdivide one acre into two parcels. Planner Ervin recommends approval with the following conditions: 1) The subdivision be named “Rick Tracts, Tract 12, Subdivision”; 2) That the shop can never be used for human habitation, and cannot have plumbing installed; 3) That the final plat be submitted for review within

one (1) year of County Commissioner approval. Discussion on changing wording from “cannot” to “shall not.” Councilman Graves motioned, seconded by Councilman Britz, to approve the Subdivision to divide Tract 12 of the Rick Tracts Subdivision with staff recommendations and noted change. Motion passed 4-0

Mayor Pro-Tem Madsen and Council agreed to hold a workshop to discuss the appointment of a Mayor to fulfill Mayor Fabian’s term.

Councilman Graves motioned, seconded by Councilman Ashenhurst to adjourn into executive session at 8:24 p.m. Motion passed 4-0.

Councilman Britz motioned, seconded by Councilman Graves, to adjourn executive session at 9:10 p.m.

With nothing further to come before the Council, the meeting was adjourned at 9:11 p.m. Next business meeting for the Town Council will be September 10, 2018 at 7:00pm

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Alan Madsen, Mayor Pro-Tem

Attest: \_\_\_\_\_  
Candy Wright, Clerk/Treasurer