



Town of Wheatland Board of Adjustment

Minutes – January 16th, 2024

Call to Order – Roll Call

The Town of Wheatland Board of Adjustment meeting was called to order at 7:00 p.m. on Tuesday, January 16th, 2024, by Chairman Daryl Tiltrum in the Town Hall Council Chambers.

Members Present: Chairman Daryl Tiltrum, Vice Chairman Clinton Butler, Member Kimber Crawford, and via a phone line, Member Justin Brennen

Members Absent: None

Staff Present: Planner Douglas Dumont

General Citizen Comments

No citizen comments were taken.

Declaration of Conflicts of Interest

Chairman Tiltrum asked if there were any conflicts of interest in the matters to come before the Board. Member Crawford stated she must recuse herself from the application by Capstone Industries, due to the fact she is employed by Capstone Industries.

New Business

Application by Capstone Industries, LLC, representing Laramie Peak Museum, for a variance to reduce the north side yard setback from twenty-five feet to fifteen feet in a General Business District, located at 1601 16th Street.

Planner Dumont went over the application as presented in the meeting packet. Planner Dumont asked the Board of Adjustment if they had any questions concerning the meeting packet. Vice Chairman Butler confirmed with Planner Dumont the diagram on in the packet is where Capstone Industries would like to place the building. KC Murphy, with Capstone Industries, stated the problem with the previous application was the building was going to be built over a state easement for a storm drain. KC stated due to that unforeseen state easement the new plan will be to place the building on the west side directly in between the state easement and Town easement for electric.

Vice Chairman Butler motioned, with a second by Member Brennen, to approve the request as proposed.

Upon roll call the vote on the MOTION was:

YES: Chairman Tiltrum, Vice Chairman Butler, and Member Brennen

NO: None

MOTION DECLARED CARRIED

Adoption of 2024 Town of Wheatland Board of Adjustment By-Laws.

Planner Dumont explained the only by-law he thought should be looked at was Chapter II, Section 1, which stated a Board of Adjustment member must live in the Town of Wheatland. Planner Dumont stated it could be changed to read live or own property in the Town of

Wheatland, to be consistent with the Planning and Zoning Commission. The Board discussed whether this by-law should be changed and how it pertained to conflicts of interest.

Vice Chairman Butler motioned, with a second by Member Brennen, to adopt the Board of Adjustment by-laws for 2024 as is, with the change to Chapter II, Section 1, that a member shall live or own property in the Town of Wheatland.

Upon roll call the vote on the MOTION was:

YES: Vice Chairman Butler, Member Brennen, and Member Crawford

NO: None

MOTION DECLARED CARRIED

Election of Chairman and Vice Chairman for 2024.

Vice Chairman Butler motioned, with a second by Member Crawford, to appoint Daryl Tiltrum as Chairman for 2024.

Upon roll call the vote on the MOTION was:

YES: Vice Chairman Butler, Member Brennen, and Member Crawford

NO: None

MOTION DECLARED CARRIED

Chairman Tiltrum motioned, with a second by Member Crawford, to appoint Clinton Butler as Vice Chairman for 2024.

Upon roll call the vote on the MOTION was:

YES: Vice Chairman Butler, Member Brennen, and Member Crawford

NO: None

MOTION DECLARED CARRIED

Approval of Minutes

Approval of Minutes – November 21st, 2023, Regular Meeting

Vice Chairman Butler motioned, with a second by Chairman Tiltrum, to approve the minutes.

Upon roll call the vote on the MOTION was:

YES: Vice Chairman Butler, Member Brennen, and Member Crawford

NO: None

MOTION DECLARED CARRIED

Board Discussion

Planner Dumont asked the Board if there were in other changes they would like to consider as far as the meetings were handled. After a brief discussion amongst the Board, no other changes were recommended.

Adjournment

The meeting was adjourned at 7:17 p.m.

Approve:

Attest:

Board of Adjustment Chairman

Town of Wheatland Planner